

United Nations Economic Commission for Europe



Ministry of Foreign Economic Relations, Investments and Trade of the Republic of Uzbekistan



Organization for Security and Cooperation in Europe

20 August 2010

THE FIFTH SESSION OF THE EURO-ASIAN TRANSPORT LINKS EXPERT GROUP (EATL EG)

1 - 3 November 2010, Tashkent, Uzbekistan

International Business Centre

LOGISTICAL MODALITIES

1. VENUE	Navoi Conference Hall (7 th floor), International Business Centre Tashkent
	Address: 107 B, Amir Timur Street, Tashkent, Uzbekistan http://ibc.uz
2. PARTICIPANTS' INFORMATION	No conference fee is charged for participation. Travel and accommodation expenses to and from Tashkent are expected to be borne by participants. The study tour to Navoi and Bukhara is complimentary .
3. MEETING	Participation is open to interested parties from UNECE member countries, OSCE participating States, members of the United Nations, representatives of UN specialized agencies and international organizations participating in the activities of UNECE and OSCE. Broad participation of government officials, private sector and academia is encouraged and welcome.
4. WRITTEN CONTRIBUTIONS	Speakers are kindly requested to send their presentations well in advance and to take an electronic copy of their presentation (on USB stick) <i>as back-up</i> , when travelling to the event. Presentations should be sent to Mr. Murod Khusanov, E-mail: <u>Murod.Khusanov@osce.org</u> with cc. to Ms. Maria Mostovets, E-mail: <u>Maria.Mostovets@unece.org</u>
5. DOCUMENT DISTRIBUTION	There will be a limited number of paper copies available at the meeting. Documents and presentations will be distributed in the language of submission. Following the meeting, documents and presentations will be posted at the <u>www.unece.org</u> website.
6. TECHNICAL SUPPORT FOR SPEAKERS	Speakers should address well in advance their request for technical support and contact: the Office of the OSCE Project Co-ordinator in Uzbekistan (Mr. Murod Khusanov, e-mail: Murod.Khusanov@osce.org; Tel. + 99871 1400468(69/70/71/72) (ext.120).

7. INTERPRETATION	Simultaneous interpretation will be provided in English and Russian.	
8. DEADLINES	 - Visa application for the Republic of Uzbekistan: - Hotel booking in Tashkent: 15 October 2010 20 October 2010 	
9. REGISTRATION TO THE MEETING	Deadline: 10 October 2010 Each participant is requested to send the registration form (Annex1), which can be found at <u>http://www.unece.org/trans/doc/2010/wp5/ECE-TRANS-WP5-GE2-05-registration.doc</u> , completed with all necessary details to Zafar.Saydaliev@osce.org with cc. to Maria.Mostovets@unece.org (or by fax: +41 22 917 00 39).	
TRAVEL ARRANG	EMENTS	
10. VISA	 Deadline: 15 October 2010 <u>Conference participants are exempt from consular fees.</u> To receive a visa: Go to http://evisa.mfa.uz/ (Uzbek Ministry of Foreign Affairs website) and fill in visa application form, print it. Sign the form, add picture and scan in the ready document. Scan in the picture page of your passport. Send both documents to <u>Zafar.Saydaliev@osce.org</u> You will receive by e-mail your visa support letter with confirmation number, which you need to bring with you to your departure airport. You will receive your visa upon arrival at the Tashkent International Airport. Visa regulations with some countries Bilateral non-visa regime is established for the citizens of Kyrgyzstan (up to 60 days), Armenia, Azerbaijan, Belarus, Georgia, Kazakhstan, Moldova, Russia and Ukraine. 	
	 Simplified visa procedure is established for citizens of Austria, Belgium, France, Germany, Italy, Japan, Latvia, Malaysia, Spain, Switzerland and United Kingdom. Tourists of these countries can get multiple entry visas up to 1 month and businessmen - up to 1 year (Malaysia - up to 6 months). Moreover, tourist voucher or invitation of physical or juridical person in Uzbekistan is not required to submit to the Ministry of Foreign Affairs of the Republic of Uzbekistan. Bilateral non-visa regime up to 90 days is established for the holders of diplomatic passports of the Republic of Korea (up to days 60 days), Brazil, Hungary, Romania, Slovakia and Turkey. Citizens of the diplomatic representations and consular missions located on the territory of Parties as well as members of theirs families can enter and stay without visa for the whole period of their professional activity. Bilateral non-visa regime up to 90 days is also established for the citizens of Romania and Slovakia holding service passports. 	
11. HOTEL BOOKING	The Office of the OSCE Project Co-ordinator in Uzbekistan has made special rate agreements with the following hotels. Participants should indicate preferred hotel in the Registration Form (Annex 1) so bookings can be made on their behalf. Participants are	

preferential rates	responsible for all hotel charges.		
	HOTEL INTERCONTINENTAL TASHKENT	Booking deadline: 1 October 2010	
	http://www.intercontinental.com/intercontine	ental/en/gb/locations/overview/tashkent	
	5 min walking distance from the conference Rates: Standard single room \$130 (incl. break Transfers from/to Airport: \$20		
	GRAND MIR HOTEL	Booking deadline: 20 October 2010	
	http://www.grandmirtashkent.com/		
	Free shuttle from the hotel to the venue hall i	s provided	
	Rates: Standard single room \$100 (incl. break Transfers from/to Airport: \$20	kfast, VAT)	
	TASHKENT PALACE HOTEL	Booking deadline: 20 October 2010	
	http://www.tashkent-palace.com/		
	Free shuttle from the hotel to the venue hall is provided		
	Rates: Standard single room \$90 (incl. breakt Transfers from/to Airport: \$20	fast, VAT)	
	THE PARK TURON HOTEL	Booking deadline: 20 October 2010	
	http://www.theparkturon.com/		
	Free shuttle from the hotel to the venue hall is provided		
	Rates: Standard single room \$90 (incl. break) Transfers from/to Airport: \$20	fast, VAT)	
12. PUBLIC TRANSPORT IN TASHKENT	Booking a transfer through your hotel : please note that guests of the above listed hotels can arrange transfers from/to airport		
	Ordering a taxi Guests can order taxi services through respective hotel reception desks. Taxi services are not expensive in Tashkent.		
	Please note that the Organizers will not provide any transfers from the airport or the railways station to the hotels or the conference venue.		
	Free shuttles from the listed hotels except for will be arranged for participants.	Intercontinental Tashkent to the venue hall	
CONFERENCE FA	CILITIES		
13.MEETING AREA	<u>On the 7th Floor:</u> The Navoi Conference Hall of the Internation	nal Business Centre	

14. TECHNICAL SUPPORT	A <u>Reception Desk</u> in the first floor of the International Business Centre will provide assistance to speakers and participants for document registration and distribution, copying of documents and handle requests for technical support. <u>Technical equipment for presentation</u> of audio-video materials will be provided upon advance request (PowerPoint, flip chart). Any request on a short notice can be addressed to the Reception Desk as well.
15. COFFEE BREAK & Lunch	Coffee/tea breaks will be provided to the participants during the meeting.
	Lunch will be provided in the Plaza Restaurant of the IBC (ground floor).
16. SOCIAL EVENTS	Monday, 1 November 2010 : Reception, at 18:30, at the Plaza Restaurant of the IBC (ground floor) at the invitation of H.E. Ambassador Istvan Venczel, OSCE Project Coordinator in Uzbekistan
	Thank you for registering for the social events in the "Registration form" (Annex 1)
17. STUDY TOUR	Wednesday, 3 November 2010: a study tour to Navoi Free Industrial Economic Zone and sightseeing trip to Bukhara. Participants will fly from Tashkent Airport (domestic) to Navoi International Airport to visit the Free Industrial Economic Zone (FIEZ). Lunch will be provided in Navoi. Bus transfer will provided to Bukhara to take part in a guided tout to cultural heritage sights. Transfer will be arranged from Bukhara back to Tashkent. The study tour to Navoi and Bukhara is free of charge to participants.
	Thank you for registering for the study tour in the "Registration form" (Annex 1)
18. GENERAL INFORMATION	Currency: The national currency is Uzbek Sum (UZS) 1 USD is 1610 UZS.
	Electric current: the standard voltage throughout Uzbekistan is 220V.
	Insurance: The organizing committee is not responsible for the loss of property and personal injury, including insurance certificates for such cases.
	Time : Tashkent time differs from Greenwich time by + 4 hours.
	Important notice: Liability insurance: To the full extent permitted under applicable law, neither the OSCE or any of its officials, employees or other representatives shall be liable for loss or damage, however caused, arising out of or in connection with the participation in this meeting. This is a comprehensive limitation of liability that applies to damages of any kind, including, without limitation, personal injury, loss of, or damage to, property and claims of third parties.
19. CONTACTS	The Office of the OSCE Project Co-ordinator in Uzbekistan
	For substantive issues: Dr. Caroline Milow, Senior Project Officer, Economic and Environmental Dimension Tel: +99871 1400468 (69,70,71,72) (ext.121) Email: <u>caroline.milow@osce.org</u>
	For support to speakers and written contributions: Mr. Murod Khusanov, National Project Officer, Economic and Environmental Dimension Tel: +99871 1400468 (69,70,71,72) (ext.120) Email: <u>Murod.Khusanov@osce.org</u>

For visa issues and logistical queries: Mr. Zafar Saydaliev, Programme Assistant, Economic and Environmental Dimension Tel: +99871 1400468 (69,70,71,72) (ext.100) Email: <u>Zafar.Saydaliev@osce.org</u>
The UNECE Secretariat in Geneva:
Robert Nowak, Economic Affairs Officer, Transport Division Tel: +41 22 917 12 67 Email: <u>Robert.Nowak@unece.org</u>
Maria Mostovets Tel: + 41 22 917 59 75 Email: <u>Maria.Mostovets@unece.org</u>
Updated information regarding the agenda, the social events and logistical issues for the 5 th Session of the Euro-Asian Transport Links Expert Group will be posted at the <u>UNECE website</u> : <u>http://www.unece.org/trans/main/wp5/wp5_ge2_05.html</u>

THE FIFTH SESSION OF THE EURO-ASIAN TRANSPORT LINKS EXPERT GROUP MEETING International Business Centre, Tashkent, 1 - 3 November 2010

REGISTRATION FORM Deadline: 10 October 2010

Please send this registration form to:

OSCE Project Co-ordinator in Uzbekistan Economic and Environmental Dimension Zafar.Saydaliev@osce.org with cc. to Maria.Mostovets@unece.org

1.Country:	
	□ Head of Delegation Members
	Delegation Member
2. (Please indicate the category you register	□ Non Governmental Organization
	□ Observer Country
in⊠)	□ Observer Organization
	□ Other (please specify below)
	\Box Mr. \Box Ms.:
3. First Name	
4. Family/Last Name	
5. Official occupation:	
6. Origin of Identity Document	
7. Passport Number	
8. Valid Until	
9. Permanent Official Address:	
10. Email	
11. Phone:	Fax:
Mobile:	
12. Social event:	I will take part in the Reception on Monday, 1 November 2010, 18:30 h Yes D No D
13. Study tour	I will take part in the trip to Navoi and Bukhara, 3 November 2010 Yes 🗆 No 🗆
14. TRAVEL INFORMATIO	
Arrival to Tashkent	Date: Time: Flight Number:
Departure from Tashkent	Date: Time: Flight Number:
I ASHACHU	
Hotel in Tashkent:	

(*) **Delegations:** are kindly requested to add to the registrations of their members (above form) a notification clearly indicating the special ranking and title of their members and, if possible, submit it electronically.